

What Are Commuter Benefits?

Commuter Benefit Accounts enable employees to use tax-free dollars to pay for qualified expenses related to travel to the workplace. Employees can use their commuter benefits to pay for Parking, Public and Shared Transportation, and Bicycle maintenance.

How Commuter Benefits Work

When an employee enrolls in our commuter benefits program, they can pay for their **Transit and Parking** expenses with pre-tax money, up to the current IRS tax limit of **\$300/month**.

In addition to pre-tax transit and parking benefits, we also offer a **Biking Benefit**. Although there are no tax benefits for biking, it is a great perk to offer for employees who may bike to work. The biking benefit allows commuters to **spend up to \$20 a month** for equipment and repairs.

Whether an **employee commutes** by **car, bus, subway, train, ferry, bicycle, or vanpool**, we offer a wide variety of payment options to ensure they can enjoy the savings and convenience of this flex plan commuter benefits.

Our Commuter Benefits Offer:

- ✓ Online ordering of monthly transportation and parking-related expenses
- ✓ Orders sent to home
- ✓ Recurring orders/scheduling
- ✓ Self-service
- ✓ Customer service assistance, including purchase orders for participants without online access





Transportation Benefits Offer:

- ✓ Standard passes
- ✓ Vanpools
- ✓ Smart cards
- ✓ Transit debit card
- ✓ Vouchers

Parking Benefits Offer:

- ✓ Pay the provider
- ✓ Parking checks
- ✓ Parking debit card

Bicycle Subsidy Benefits Offer:

- ✓ Reimbursement for bicycle maintenance, storage, and repair
- ✓ Monthly Vouchers

Tax-free allow able limits:

Transit and vanpooling: \$300/month

Qualified commuter parking: \$300/month

Combined parking and transit benefits: \$600/month

Bicycle Maintenance Credit: up to \$20/month

Qualified commuting expenses:

Bus, ferry, train, trolley tickets and passes

Parking expenses: meters, garages and lots

Vanpool fees

Fees related to the purchase, maintenance, repair, and storage of bicycle for work commute.

Expenses that are not covered:

Tolls

Taxis

Gas/fuel

Mileage

Business trip costs

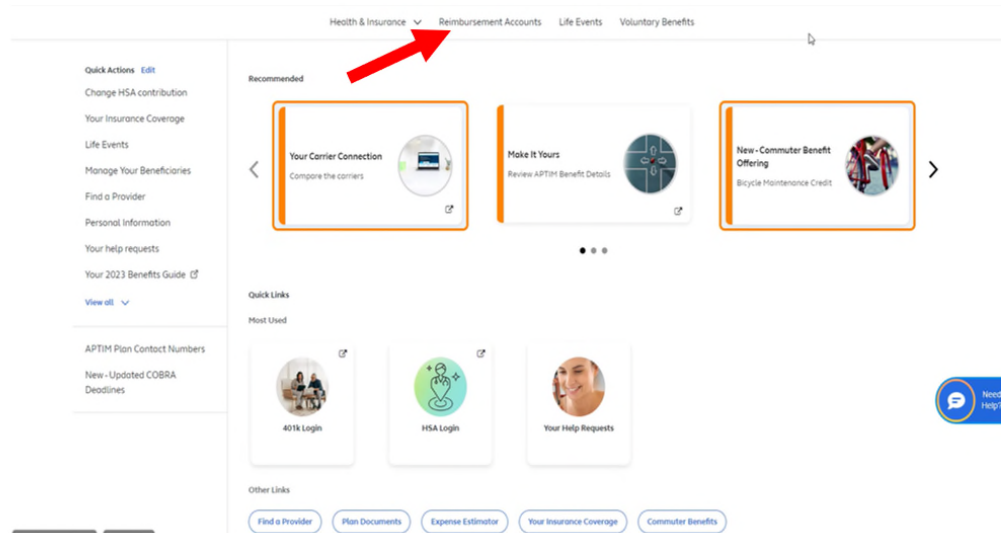
Airport parking fees

Residential parking fees

You can access these benefits from the **APTIM Benefits Marketplace portal** at <https://digital.alight.com/aptim> by selecting Reimbursement Accounts at the top of the homepage and then clicking on the Commuter benefits link on the following page. You will be signed over to the Commuter ordering site where you can place your order.



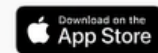
Where to go to place an order?



- ✓ Visit digital.alight.com/APTIM
- ✓ Click on the Reimbursement Accounts tab at the top of the page
- ✓ Click on the Link for Commuter Benefits
- ✓ Call 833-476-2342 if you need assistance

- Log in to your APTIM Benefits Marketplace Portal at <https://digital.alight.com/aptim>
- Click on the Reimbursement Accounts Tab at the top of the WorkLife Homepage.

Reimbursement Accounts Overview

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- Next click on the 'Commuter Account' link in the Overview section. You will be signed over to the Commuter ordering site.
- From the Ordering Site, click on the 'Place an Order' tab on the left rail. From the list of commute options, choose your commuting method and complete your order.

My Dashboard

Place an Order

My Account

Support

Notifications

We're so happy you're here!

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📱


📧

Place an Order


Home Zip Code: 80109 [Change](#) Work Zip Code: 80109 [Change](#)

Browse Categories


Public & Shared Transportation

 Train
Use for all train, subway, commuter rail and trolley services.


Select

 Bus
Choose a prepaid card or a pass from your local transit authority.

Select


 Vanpool
A great option for vans that hold 6 or more passengers.

Select


 Ferry
Avoid traffic while taking in some scenery.

Select


Parking

 Commuter Benefits Prepaid Mastercard®
Use at parking facilities where Debit Mastercard is accepted.

Select


 Direct Pay
We will pay your parking provider each month on your behalf.

Select

 Vouchers
Daily, weekly or monthly checks made payable to a parking provider.

Select

Biking

 Biking
For bike equipment and repairs at bike shops.

Select

